

Policy: Class summary (for 2019 onwards)

For 2018 and earlier please refer to [Course Outline policy ANUP 000398](#)

Purpose

To describe the standards which underpin the University's provision of coursework class summaries.

Overview

Guidance for provision of class summaries for each coursework course instance in a teaching period.

Scope

This policy applies across the University.

Policy statement

This policy applies from 2019 onwards.

Principles

1. ANU coursework classes have summaries that are:
 - In alignment with the strategic directions of the University;
 - Consistent with the Higher Education Standards Framework (Threshold Standards);
 - Consistent with the academic standards of the University, as set out in University policies; and
 - Provided to students in an accessible and timely fashion.

Provision of Class Summaries

2. Every student enrolled in a coursework course at ANU is given access to current and accurate information about that particular course for each

teaching period and published on the University's online handbook, Programs and Courses, class summary page. Students are able to access that information no later than two weeks prior to the start of teaching of the relevant class.

3. When changes to the class summary template in the Curriculum Management System are required, the consultation process is managed by the Academic Standards and Quality Office.
4. The Academic Quality Assurance Committee approves changes to the class summary template.

Document information

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