

# Procedure: Tuition fee setting

## Purpose

To outline the procedures which underpin the setting of tuition fees for ANU programs and courses.

## Procedure

1. The Deputy Vice-Chancellor convenes a fee setting group with appropriate technical expertise, including, but not limited to, the Deputy Vice-Chancellor (International Strategy ), the Registrar, the Director of Planning and Service Performance, the Chief Financial Officer or their nominees.
2. The fee-setting group considers, and endorses, the proposed tuition fees for the Senior Management Group.
3. Adjustments to reduce or increase tuition fees for a program are made in writing to the Deputy Vice-Chancellor and noted by Senior Management Group.
4. Senior Management Group endorses the proposed tuition fees for the ANU Finance Committee.
5. ANU Finance Committee endorses the proposed tuition fees for the VC to approve.
6. The Vice-Chancellor approves proposed tuition fees by August of the preceding year of application.
7. ANU Council note the VC approval of the tuition fees.
8. Tuition fee adjustment requests are:
  - a. In alignment with College and University strategic and operational plans;
  - b. Supported by an evidence-based business case (e.g. low lifetime graduate earning data or market research);
  - c. Reflective of cost recovery or college agreement to underwrite losses;
  - d. Based on a minimum EFSTL threshold for offers; and
  - e. For a maximum of 5 years, with a review of the arrangement undertaken after that time.

## Document information

Title	Tuition fee setting
Document Type	Procedure
Document Number	ANUP_012608
Version	5
Purpose	To outline the procedures which underpin the setting of tuition fees for ANU programs and courses.
Audience	Students, Staff
Category	Administrative
Topic	Students
Subtopic	Finance & Fees
Effective Date	28 May 2021
Review Date	28 May 2026
Responsible Officer	Deputy Vice-Chancellor (Academic) (dvc.academic@anu.edu.au)
Approved By	Vice-Chancellor (eo.vc@anu.edu.au)
Contact Area	Office of the Deputy Vice-Chancellor (Academic) (dvc.academic@anu.edu.au)
Authority	Fees Rule 2017 699395215 Higher Education Support Act 2003
Printed On	9 Jun 2023

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